



Schenectady City School District

Superintendent Search Process and Timeline

09/04/20

Date	Event/Activity
May 13 th	BOE Meeting with BOCES Search Consultants - Prior to regular meeting
May 15 th	Online survey begins and runs through June 20
June 1 st	3 p.m. Community Forum – Students (selected by the district)
June 2 nd	4 p.m. Community Forum - Support staff
	7 p.m. Community Forum – Community Leaders (Group 1)
June 3 rd	6 p.m. Community Forum – Parents
June 4 th	4 p.m. Community Forum – Community Leaders (Group 2)
June 8 th	3 p.m. Community Forum – Teachers
June 10 th	10 a.m. or 3 p.m. – Community Forum - Administrators (depending on schedule)
June 24 th	Board of Education meets with BOCES Consultants regarding Community Forums and Feedback - Qualities of Superintendent to be included in brochure are chosen
July 5 th	Brochure prepared and distributed to the field - BOE reviewed
August 15 th	Application deadline
August 26 th	BOE meeting to review candidates and select those to be interviewed
September 3 rd	Screening interviews w/BOE via WebEx
September 30 th	1 st round interviews w/BOE at BOCES Schenectady Conference Rooms
October 1 st	1 st round interviews w/BOE at BOCES Schenectady Conference Rooms
Week of 10/5 or 10/12	Community group interviews
?	2 nd round interviews/meeting to select candidate
November 1 st	Announcement of new Superintendent (time for contract negotiations)
January - February 1 st start date (depending on notice)	New Superintendent starts
Questions for the Community Meeting and On-line Survey	
1.	What are the strengths of Schenectady City School District?
2.	What needs to be improved?
3.	What characteristics and personal attributes should the new superintendent have?
4.	What will the new superintendent need to work on first?
5.	How important is it for the next superintendent to live in Schenectady?
6.	Do you have any additional thoughts or comments?