

Business Office - “ Who to Call “

Please consider using Let's Talk for your questions! We have several interest areas set up:
Payroll, Business Office, Health Insurance, Food Service, Extra-Classroom Activities.

If your question is urgent in nature please see the contact information below.

For questions regarding...		Contact	
nVision (Financial System) & Budget Codes	→	Taryn Breen	x 40102
Accounts Payable/Vendor Payments	→	Davo Sukram	x 40117
Requisitions/Purchasing/Supplies/Furniture Purchase Order increases, New Vendor Requests	→	Darla Gullotta	x 40115
Vendor Approval Path (Status)	→	Taryn Breen	x 40102
Payroll	→	Lakeram Ramprasad Rajwantie Sukram	x 40113 x 40114
Donations/Tax Exempt	→	Stacey Tasselmyer/ Darla Gullotta	x 40128
Position ID Numbers	→	Human Resources/ Taryn Breen	x 40133 or x 40102
Accounts Receivable/Retiree Health Insurance Payments	→	Nicole Livingston	x 40144
Retiree Health Insurance Benefits	→	One Group- Louanne Campese	(877) 492-9422
Food Service Support	→	Angela MacVilla	x 40101
Duplicating	→	Taryn Breen	x 40102
Food Service Manager Food for Events, Meals for School Field Trips Catering Requests Catering Menu	→	Elaine Reynolds Submit a Let's Talk request to Food Service with the attached Catering form , 2 weeks prior to date needed. For immediate needs email Elaine @ ReynoldsE@Schenectady.k12.ny.us	x 36481
Menus for all schools & meals	→	SHS Dining Office	518-881-3808
Extra-Class Accounts	→	Beth Carusone	x 36469